



PROJECT DATA FORM

Instructions: Open this document using Adobe Acrobat. Fill out the document, save it to your hard drive, and email it as an attachment to meades@ascensionedc.com. Opening this file in other programs, such as *Preview*, may disable the electronically-fillable fields.

The Ascension Economic Development Corporation (AEDC) may share the information provided in this document with Louisiana Economic Development and the Baton Rouge Area Chamber as required in order to fulfill the client’s needs. Please fill out this form as completely as possible. It is understood that some information may not be available at this time and additional information may need to be added at a later date.

Date _____

Company Overview

Company _____

Address _____

City _____ State _____ Zip code _____

Country _____ Website _____

Parent company _____

Type of business _____

NAICS code _____ SIC code _____

DUNS #/Federal Tax ID # _____

Louisiana Presence

Existing Ascension Operations _____

Existing Louisiana Operations _____

Number of personnel to be transferred to Ascension _____ Number of personnel to be transferred to Louisiana _____

Does your company currently receive any benefits from the State of Louisiana (i.e. incentives, rebates, etc.) or any local government agency in the state. _____

Contact Person

First and last name _____
Title _____ Email _____
Telephone number _____ Fax _____
Preferred method of contact Email _____ Telephone _____

Company Financials (Last Fiscal Year)

Revenue _____
Earnings before interest, tax
depreciation or amortization _____
Debt/equity ratio _____
Total Louisiana spend _____
Average employment in
Louisiana (exclude contractors) _____
Louisiana taxable purchases _____

Project Overview

Project type _____
Market areas to be served _____
Transportation methods _____

Project Timeline

Estimated construction
start date _____
Estimated project
start date _____

Site Requirements

Site size: Minimum acres _____ Site size: Maximum acres _____ Number of parking spaces _____

Existing Building Requirements

	Square Footage	Minimum ceiling height requirements	Floor specifications
Total under roof	_____	_____	_____
Office	_____	_____	_____
Warehouse	_____	_____	_____
Manufacturing	_____	_____	_____
Sprinkler _____ HVAC/Air Conditioning _____		Overhead crane capacity _____	Loading docks _____
Other building requirements	_____		

Utility Demands

Electricity: Approx. KW demand	_____	Electricity: Approx. KWH/month	_____
Gas: Natural gas is not Used/essential/preferred	_____	Gas: Other specifications requirements	_____
Water: Usage per month (gallons)	_____	Water: Gallons per day required	_____
Other: Provide details of other utility needs	_____		

Project Projection: Employment Details (Non-Contract FTE's Only)

	Number of professional employees	Number of non-professional employees	Professional payroll	Non-professional payroll	Total payroll
Year 1	_____	_____	_____	_____	_____
Year 2	_____	_____	_____	_____	_____
Year 3	_____	_____	_____	_____	_____
Year 4	_____	_____	_____	_____	_____
Year 5	_____	_____	_____	_____	_____
Year 6	_____	_____	_____	_____	_____
Year 7	_____	_____	_____	_____	_____
Year 8	_____	_____	_____	_____	_____
Year 9	_____	_____	_____	_____	_____
Year 10	_____	_____	_____	_____	_____

(Information for additional years can be added on page 8)

Project Projection: Purchase Details

	Louisiana taxable purchases	Louisiana non-taxable purchases	Non-Louisiana purchases	Other (specify)
Year 1	_____	_____	_____	_____
Year 2	_____	_____	_____	_____
Year 3	_____	_____	_____	_____
Year 4	_____	_____	_____	_____
Year 5	_____	_____	_____	_____
Year 6	_____	_____	_____	_____
Year 7	_____	_____	_____	_____
Year 8	_____	_____	_____	_____
Year 9	_____	_____	_____	_____
Year 10	_____	_____	_____	_____

(Information for additional years can be added on page 9)

Note: Few items are taxable in Louisiana (e.g. most raw materials are not taxable)
 Detailed information is available at the following address:
[http://revenue.louisiana.gov/forms/publications/1001\(10_03\).pdf](http://revenue.louisiana.gov/forms/publications/1001(10_03).pdf)

Construction Phase

Louisiana purchase and wage expenditures for construction.
 Any major items that will not be bought in Louisiana please include in the far right column.

	Number of construction workers	Total construction wages	Material purchases in Louisiana	Equipment purchases in Louisiana	Other expenditures in Louisiana	Total capital expenditures in Louisiana	Spend outside Louisiana
Year 1	_____	_____	_____	_____	_____	_____	_____
Year 2	_____	_____	_____	_____	_____	_____	_____
Year 3	_____	_____	_____	_____	_____	_____	_____
Year 4	_____	_____	_____	_____	_____	_____	_____
Year 5	_____	_____	_____	_____	_____	_____	_____
Year 6	_____	_____	_____	_____	_____	_____	_____
Year 7	_____	_____	_____	_____	_____	_____	_____
Year 8	_____	_____	_____	_____	_____	_____	_____
Year 9	_____	_____	_____	_____	_____	_____	_____
Year 10	_____	_____	_____	_____	_____	_____	_____

Project Financials

Capital expenditures for project _____ Of which is through debt _____ Professional labor average wage _____ Non-professional labor average wage _____	Current permanent jobs on site _____ Current permanent jobs across state _____ Current permanent payroll on-site _____ Current permanent payroll across state _____
--	--

Project Sources and Usage of Funds

Use of funds	Source of funds and dollar amount				
	Local government	Federal government	Other assistance	Private	Total cost
Land acquisition	_____	_____	_____	_____	_____
Building acquisition	_____	_____	_____	_____	_____
Building construction	_____	_____	_____	_____	_____
Building renovation	_____	_____	_____	_____	_____
Infrastructure improvements	_____	_____	_____	_____	_____
Private fixed Assets	_____	_____	_____	_____	_____
Contingency	_____	_____	_____	_____	_____
Working Capital	_____	_____	_____	_____	_____

Additional Comments



LOCAL INCENTIVE FORM

State Incentive Participation

Please provide a copy of the completed *Advanced Notification Form* as filed with Louisiana Economic Development (LED) for participation in the Enterprise Zone or Quality Jobs program.

Quality Jobs Requirement

In order to qualify for potential incentives, the company must meet the minimum payroll and healthcare benefit requirements of LED's *Quality Jobs Program*. At the present time, these minimum requirements are at least five (5) new full-time, non-contractor jobs paying at least \$13.25 per hour plus an offer of an additional \$1.25 per hour or more in company-paid healthcare benefits.

Please indicate how many of your hourly and salaried employees meet these criteria: _____

Capital Expenditures

Site acquisition _____	Design & Engineering _____
State/local permits _____	Site preparation _____
Construction labor _____	Construction materials _____
Permanent fixtures & equipment* _____	Machinery, equipment furnishings, IT equip, etc** _____

Total of Above _____

* Permanent fixtures & equipment are generally defined as items that would remain in the facility should the company vacate the premises.

** These items of personal property tend to be mobile in nature and would be expected to be removed from the premises should the company vacate the premises.

Please provide the estimated schedule for the above capital expenditures:

<u>Year</u>	<u>Percent</u>
1	_____
2	_____
3	_____
4	_____
5	_____
6	_____
7	_____
8	_____
9	_____
10	_____
Total	100%

Inventories

Estimated average monthly value of inventories: \$ _____

Annual Operating Expenses

Please provide an estimate of the annual operating expenses subject to state and local sales taxes, not to include labor costs:

Facility maintenance and repair parts: _____

Office and custodial supplies: _____

Office furniture and equipment (exclusive of IT): _____

I.T. equipment and software: _____

Other: _____

Periodic Expenses

Please provide estimated non-labor expenditures and the timeframe for any periodic activities associated with turnarounds, major equipment overhauls and related not included in the above item

Other

Please provide additional information on project not covered above that should be taken into consideration in assessing the availability of local discretionary incentives for the project. For example, are there any additional capital expenditures? Are there any items subject to state and local sales and use taxes that are not included above?

Competitive Project

Ascension Parish must be in competition with other parishes in Louisiana or communities located in other states, provinces or countries for the project to qualify for potential local discretionary incentives. Is this project competitive? Yes _____ No _____

Confidentiality Statement

The Ascension Economic Development Corporation (AEDC) will consider the data and information submitted via this form to be confidential and proprietary. While AEDC receives public funding for its operations, we are not subject to the public disclosure requirements under Louisiana's Freedom of Information statutes. AEDC will utilize this data and information to perform economic impact analyses on the proposed project. AEDC will advise the effected political subdivision(s) of the applicability and level of certain potential discretionary public incentives. The information that AEDC provides to the effected political subdivisions is likely subject to disclosure under Freedom of Information statutes.